

IBM Quarter Century Club of Victoria Inc.

Minutes of the 2023 Annual General Meeting

Meeting Details

- The AGM was held at Bell's Hotel in South Melbourne on Sunday 20 August 2023.
- The Meeting was chaired by the IBM QCC Victoria Vice President, Jenny Anderson
- There being a quorum of financial members present, the meeting was convened.

Meeting Opened:

• The meeting was opened by the Chair at 14:18 hrs.

Members Present

Present at Bells		Present by Zoom	Remote Notes
Jenny Anderson	Peter Graham	Doug Parke	All remote
Tom O'Dea	Diana Teh	Sylvia Walton	participants left the meeting around
Henry Co	Virginia McLaughlan	Tony Austin	2:30- due to the unstable nature of the video/audio
Geoff Browning	Ronni Small	May Arcilla	connection. This
Ed Greenaway	Peter Chomley	John Marshall	did not affect the quorum present.
Robin Rowe	Deon George		
Piotr Golec	Noel Fidock		
Greg Cassano	Judy Horman		
Ruth O'Dea			
Jim Boyle			
Brenda Templeton			

Apologies

Kevin Curtain	Mike Ward	David Collins	Barry Ballard	Pam White
Julian Robertson	Kate Seeley	Amy Cummings	John Beurle	Alan White

Members with apologies registered their proxies for either the Chair or Jenny Anderson to vote as required. Alan and Pam White were late apologies and did not register proxies. John Beurle also.

Motion to accept the list of Apologies as read:

Moved: Not recorded Seconded: Not recorded

Motion Passed.

Previous Minutes of the 2022 IBM QCC Vic AGM

The previous Minutes of the 2022 AGM were sent out in the Notice Of Meeting for the 2023 AGM - as well as previously.

Motion to accept the previous Minutes of the IBM QCC Victoria AGM as read:

Moved: Peter Chomley Seconded: Judy Horman

Motion Passed

President's Report

There being no president in the role for the last 12 months, there was no formal report tabled. The Vice President thanked Mike Ward and Doug Parke for their time on the committee and asked members to make Deon George welcome as a new member present.

Treasurer's Report

The Treasurer tabled the Financial Report as attached to these Minutes.

Overall Summary

• A great result last financial year with \$9,529 in the bank as at 30 June 2023. The current financial year is looking even better where we currently have more than \$11,000 in the bank.

Summary of Results

- The summary of Assets and Liabilities shows that net assets increased by \$1,140 over the last 12 months, from \$8,389 to \$9,529.
- The summary of Income and Expenses shows that we achieved a net taxable income
- of minus \$251. This means that we are well under the \$416 threshold for taxable income. Assets and Liabilities
- The Statement of Assets and Liabilities shows that we had a total of \$9,529.14 in the bank as at 30 June 2023.

Income and Expenses

- The main items of income items are highlighted:
 - Donations from Members: \$1,201.00.
 - Interest Income: \$55.43.
 - Subscriptions Income: \$1,580.00.

The main items of expenditure are highlighted:

- Government Fees for \$61.20.
- Merchant Fees (PayPal, Stripe, and Square) of \$76.93 and \$1.88. (We use PayPal to make it
 easy for members who have a PayPal account to pay online; we use Stripe to make it easy
 for members to pay online using their credit card or debit card; we use Square to make it
 easy for members to pay in person using their credit card or debit card, smartphone, or
 smart watch.)
- General Office Expenses for \$230.89, being the annual licence fee for Zoom Pro for the period 1 July 2023 to 30 June 2024.
- Tributes for Deceased Members: \$105.00.

Subscriptions Summary

- The Subscriptions Summary shows that:
 - We had 77 Financial Members for the financial year 2019/2020.
 - We had 45 Financial Members for the financial year 2020/2021.
 - We had 94 Financial Members for the financial year 2020/2021.
 - We had 88 Financial Members for the financial year 2022/2023.
 - We had 6 Members who have paid in advance for the financial year 2023/2024.

Running Costs

 This report shows that we are living within our means because we are generating sufficient income from subscriptions and interest each financial year to cover our overheads. The 2018/2019 year is an exception because we only started asking members for subscriptions from 1 July 2019.

Summary

 In summary, looking at last year's financials, we finished the year in a strong financial position with a pleasing number of membership subscriptions and donations, and we are continuing to live within our means.

Outlook

- We are well on our way to having a very good year for this financial year with 96 financial members so far this year compared with 87 financial members for last financial year.
- Donations are also going well with \$897 so far this year compared with \$1,131 last financial year.
- Membership numbers are also very strong with a total of 345 Members on our books.
 - We have email addresses for 324 Members;
 - only 6 Members without email addresses; 9 Members who cannot be contacted (no email address, no postal address, no phone number);
 - 6 Members on the Do Not Contact list.

Motion to accept the Treasurer's Report as read:

Moved: Peter Chomley Seconded: Henry Co

Motion Passed

Ordinary Member Numbers

It was resolved to keep the number of Ordinary Members on Committee at 6.

Board Election

The Chair declared all positions on the Board of Management vacant and the election was conducted by The Chair.

There were two nominations received prior to the Meeting. They were:

- Jenny Anderson for Vice President
- Tom O'Dea for Treasurer

There being no other nominations, those members were elected to the roles.

Calls for nominations from the floor resulted in the following members being elected unopposed.

- · Judy Horman Secretary
- · Henry Co Ordinary Member on Committee
- Ian Nash Ordinary Member on Committee
- Janet Matton Ordinary Member on Committee
- Noel Fidock- Ordinary member on Committee
- Peter Chomley Ordinary member on Committee

Annual Subscription and Joining Fee

Motion to keep the subscription fees the same as last year.

Moved: Tom O'Dea

Seconded: Jenny Anderson

Motion Passed

Other Matters

While not formally on the agenda of the meeting, members were asked for any matters they wished to bring to the attention of the Board.

- Greg Cassano volunteered for a role on the subcommittee for the revision of the constitution.
- Henry Co mentioned that other activities being investigated by the Board for member participation
 - Greg Cassano suggested other activities like monthly social gatherings (e.g meeting at Bells)

Thank You

A thank you was raised for May Arcilla for the donation of her books as a fundraising initiative.

Meeting Close

There being no further business on the agenda, the meeting was declared closed at 14:53 hrs.

Members then met socially until the hotel booking concluded.

Attachment: AGM Financial Report



IBM Quarter Century Club of Victoria Inc.

Treasurer's Report for the Period 1 July 2022 to 30 June 2023

Tom O'Dea, Treasurer

7 July 2023

1. Summary of Results for 1 July 2022 to 30 June 2023

1.1. Assets and Liabilities - Summary

Category	30/06/2019 Balance	30/06/2020 Balance	30/06/2021 Balance	30/06/2022 Balance	30/06/2023 Balance	Difference (last 12 months)
ASSETS						ŕ
Bank Accounts ¹	\$4,524	\$10,475	\$9,352	\$8,389	\$9,529	\$1,140
Investments	\$0	\$0	\$0	\$0	\$0	\$0
Cash	\$0	\$0	\$0	\$0	\$0	\$0
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ASSETS	\$4,524	\$10,475	\$9,352	\$8,389	\$9,529	\$1,140
LIABILITIES						
Other Liabilities	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$0	\$0	\$0	\$0	\$0	\$0
NETT ASSETS	\$4,524	\$10,475	\$9,352	\$8,389	\$9,529	\$1,140

1.2. Income and Expenses - Summary

Category	1/07/2018- 30/06/2019	1/07/2019- 30/06/2020	1/07/2020- 30/06/2021	1/07/2021- 30/06/2022	1/07/2022- 30/06/2023	Difference (last 12 months)
INCOME						
Assessable Income	\$1,862	\$2,274	\$373	\$1,289	\$145	-\$1,144
Non-Assessable Income	\$5,563	\$12,796	\$1,705	\$5,162	\$3,411	-\$1,751
TOTAL INCOME	\$7,425	\$15,070	\$2,078	\$6,451	\$3,556	-\$2,895
EXPENSES						
Deductible Expenses	\$1,904	\$2,836	\$884	\$2,276	\$396	-\$1,880
Non-Deductible Expenses	\$5,110	\$6,282	\$2,317	\$5,137	\$2,020	-\$3,117
TOTAL EXPENSES	\$7,014	\$9,118	\$3,201	\$7,413	\$2,416	-\$4,997
NET INCOME						
Net Taxable Income ²	-\$42	-\$562	-\$511	-\$987	(-\$251)	\$736
Net Non-Taxable Income	\$453	\$6,514	-\$612	\$25	\$1,391	\$1,366
TOTAL NET INCOME	\$411	\$5,952	-\$1,123	-\$962	\$1,140	\$2,102

Registration Number: A01036610

¹ The sum total of the Bank Australia Account and the 3 Merchant Accounts: PayPal, Stripe, and Square.

² Taxable Income threshold is \$416.00.

2. Statement of Assets and Liabilities as at 30 June 2023

Account	30/06/2019 Balance	30/06/2020 Balance	30/06/2021 Balance	30/06/2022 Balance	30/06/2023 Balance	Difference (last 12 months)
ASSETS						
Cash and Bank Accounts						
Bank Australia Account	\$4,485.40	\$10,436.99	\$9,332.57	\$8,369.38	\$9,529.14	\$1,159.76
PayPal Account	\$38.66	\$0.00	\$0.00	\$19.18	\$0.00	-\$19.18
Stripe Account	\$0.00	\$38.24	\$19.35	\$0.00	\$0.00	\$0.00
Square Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investment Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL Cash and Bank Accounts	\$4,524.06	\$10,475.23	\$9,351.92	\$8,388.56	\$9,529.14	\$1,140.58
Other Assets						
Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL Other Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ASSETS	\$4,524.06	\$10,475.23	\$9,351.92	\$8,388.56	\$9,529.14	\$1,140.58
LIABILITIES						
Other Liabilities						
Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL Other Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LIABILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NETT ASSETS	\$4,524.06	\$10,475.23	\$9,351.92	\$8,388.56	\$9,529.14	\$1,140.58

3. Statement of Income and Expenses as at 30 June 2023

Category	1/07/2018- 30/06/2019	1/07/2019- 30/06/2020	1/07/2020- 30/06/2021	1/07/2021- 30/06/2022	1/07/2022- 30/06/2023
INCOME					
AGM Income - Members	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
AGM Income - Non-Members	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Dinner Income - Members	\$2,605.00	\$3,380.00	\$0.00	\$1,025.00	\$0.00
Annual Dinner Income - Non-Members	\$1,195.00	\$1,960.00	\$0.00	\$575.00	\$0.00
Annual Lunch Income - Members	\$810.00	\$0.00	\$0.00	\$495.00	\$630.00 ³
Annual Lunch Income - Non-Members	\$405.00	\$0.00	\$0.00	\$180.00	\$90.004
Auctions Income - Members	\$0.00	\$0.00	\$0.00	\$223.36	\$0.00
Auctions Income - Non-Members	\$0.00	\$0.00	\$0.00	\$125.64	\$0.00
Donations from IBM	\$0.00	\$7,200.00	\$0.00	\$0.00	\$0.00
Donations from Members	\$200.00	\$200.00	\$185.00	\$652.00	\$1,201.00 ⁵
Donations from the Public	\$0.00	\$695.00	\$0.00	\$0.00	\$0.00
Functions Income - Members	\$0.00	\$0.00	\$960.00	\$360.00	\$0.00
Functions Income - Non-Members	\$0.00	\$0.00	\$360.00	\$135.00	\$0.00
Grants Received	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income	\$0.00	\$9.23	\$13.20	\$9.44	\$55.43
Investment Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from Raffles - Members	\$458.18	\$500.67	\$0.00	\$426.40	\$0.00
Income from Raffles - Non-Members	\$212.32	\$304.33	\$0.00	\$263.60	\$0.00

³ Annual Lunch and AGM: 14 Members.

Registration Number: A01036610

⁴ Annual Lunch and AGM: 2 Guests.

⁵ Donations from 38 Members.

Category	1/07/2018- 30/06/2019	1/07/2019- 30/06/2020	1/07/2020- 30/06/2021	1/07/2021- 30/06/2022	1/07/2022- 30/06/2023
Sponsorships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subscriptions Income	\$1,240.00	\$820.00	\$560.00	\$1,980.00	\$1,580.00
Sundry Income - Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sundry Income - Non-Members	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00
TOTAL INCOME	\$7,425.50	\$15,069.23	\$2,078.20	\$6,450.45	\$3,556.43
EXPENSES					
Advertising Expenses - Members	\$0.00	\$0.00	\$172.90	\$55.00	\$0.00
Advertising Expenses - Non-Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AGM Expenses - Members	\$507.12	\$0.00	\$0.00	\$0.00	\$0.00
AGM Expenses - Non-Members	\$115.25	\$0.00	\$0.00	\$0.00	\$0.00
Annual Dinner Expenses - Members	\$3,792.99	\$3,768.40	\$0.00	\$3,354.88	\$320.00 ⁶
Annual Dinner Expenses - Non- Members	\$1,526.01	\$2,290.60	\$0.00	\$1,887.12	\$180.00 ⁷
Annual Lunch Expenses - Members	\$250.00	\$1,079.07	-\$210.00	\$0.00	\$1,206.25
Annual Lunch Expenses - Non- Members	\$0.00	\$365.93	\$0.00	\$0.00	\$213.75
Auctions Expenses - Members	\$0.00	\$0.00	\$0.00	\$25.60	\$0.00
Auctions Expenses - Non-Members	\$0.00	\$0.00	\$0.00	\$14.40	\$0.00
Donations to DGR Entities	\$156.08	\$0.00	\$0.00	\$0.00	\$0.00
Donations to Non-DGR Entities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Entertainment - Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Entertainment - Non-Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Financial Services Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Functions Expenses - Members	\$0.00	\$0.00	\$2,058.95	\$872.92	\$0.00
Functions Expenses - Non-Members	\$0.00	\$0.00	\$876.28	\$277.08	\$0.00
Government Fees	\$36.10	\$52.90	\$59.20	\$60.10	\$61.20 ⁸
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Merchant Fees - Members	\$116.96	\$113.73	\$36.45	\$123.03	\$76.93 ⁹
Merchant Fees - Non-Members	\$21.31	\$49.40	\$8.12	\$26.93	\$1.88 ¹⁰
Newsletter	\$0.00	\$721.50	\$0.00	\$0.00	\$0.00
General Office Expenses	\$209.01	\$0.00	\$184.71	\$356.59	\$230.89 ¹¹
Purchase of Raffle Items - Members	\$183.19	\$213.78	\$0.00	\$126.04	\$0.00
Purchase of Raffle Items - Non- Members	\$84.90	\$129.95	\$0.00	\$70.90	\$0.00
Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tributes for Deceased Members	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00
Website Expenses	\$14.90	\$332.80	\$14.90	\$163.21	\$19.95
Sundry Expenses - Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sundry Expenses - Non-Members	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00
TOTAL EXPENSES	\$7,013.82	\$9,118.06	\$3,201.51	\$7,413.81	\$2,415.85
SURPLUS (DEFICIT)	\$411.68	\$5,951.17	-\$1,123.31	-\$963.36	\$1,140.58

 ⁶ Deposit for Annual Dinner at Kew Golf Club in November 2023.
 ⁷ Deposit for Annual Dinner at Kew Golf Club in November 2023.
 ⁸ Annual fee paid to Consumer Affairs Victoria (CAV) for submission of Annual Statement.
 ⁹ Merchant fees paid to PayPal, Stripe, and Square.
 ¹⁰ Merchant fees paid to PayPal, Stripe, and Square.
 ¹¹ Appendix of Taylor PayPal, Stripe, and Square.

¹¹ Annual licence fee for Zoom Pro - 1 Jul 2023 to 30 Jun 2024.

4. Subscriptions Summary

Category	Fin. Year 2018/2019	Fin. Year 2019/2020	Fin. Year 2020/2021	Fin. Year 2021/2022	Fin. Year 2022/2023	Fin. Year 2023/2024	OVERALL TOTAL
INCOME Subscriptions Income	\$0.00 ¹²	\$1,540.00 ¹³	\$900.0014	\$1,880.00 ¹⁵	\$1,760.00 ¹⁶	\$120.00 ¹⁷	\$6,200.00
TOTAL INCOME	\$0.00	\$1,540.00	\$900.00	\$1,880.00	\$1,760.00	\$120.00	\$6,200.00

5. Running Costs

Category	Fin. Year 2018/2019	Fin. Year 2019/2020	Fin. Year 2020/2021	Fin. Year 2021/2022	Fin. Year 2022/2023	OVERALL TOTAL
INCOME						
Interest Income	\$0.00	\$9.23	\$13.20	\$9.44	\$55.43	\$87.30
Subscriptions Income	\$0.00	\$1,540.00	\$900.00	\$1,880.00	\$1,760.00	\$6,080.00
TOTAL INCOME	\$0.00	\$1,549.23	\$913.20	\$1,889.44	\$1,815.43	\$6,167.30
EXPENSES						
Advertising Expenses - Members	\$0.00	\$0.00	\$172.90	\$55.00	\$0.00	\$227.90
Advertising Expenses - Non-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Members	·		·	•		•
AGM Expenses - Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AGM Expenses - Non-Members	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Financial Services Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Government Fees	\$89.00	\$59.20	\$60.10	\$61.20	\$0.00	\$269.50
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Merchant Fees - Members	\$0.00	\$51.65	\$31.69	\$67.24	\$73.06	\$223.64
Merchant Fees - Non-Members	\$0.00	\$0.00	\$0.00	\$0.62	\$0.00	\$0.62
Newsletter	\$0.00	\$26.50	\$0.00	\$0.00	\$0.00	\$26.50
General Office Expenses	\$209.01	\$0.00	\$184.71	\$356.59	\$230.89	\$981.20
Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Website Expenses	\$167.00	\$169.28	\$173.85	\$201.01	\$77.55	\$788.69
TOTAL EXPENSES	\$465.01	\$306.63	\$623.25	\$741.66	\$381.50	\$2,518.05
OVERALL TOTAL	-\$465.01	\$1,242.60	\$289.95	\$1,147.78	\$1,433.93	\$3,649.25
Total Regular Income Total Regular Expenses				\$1,889.44 \$741.66	\$1,815.43 \$381.50	\$1,852.44 \$561.58
Total Number of Members ¹⁸				346	ъзо 1.50 345	345
Average Income per Member				\$5.46	\$5.26	\$5.36
Average Running Costs per Member				\$3.40 \$2.14	\$3.20 \$1.11	\$3.50 \$1.63
Average Numming Costs per Member				Ψ2.14	φ1.11	φ1.03

¹² Membership Subscriptions started from 1 July 2019.

¹³ 77 Financial Members for the financial year 2019/2020.

¹⁴ 45 Financial Members for the financial year 2020/2021.

¹⁵ 94 Financial Members for the financial year 2021/2022.

¹⁶ 88 Financial Members for the financial year 2022/2023.

¹⁷ 6 Members paid in advance for the financial year 2023/2024.

¹⁸ This is the total number of Members including Members without email addresses, Members who cannot be contacted (no email address, no phone number, and no postal address), and Members who do not wish to be contacted.